

# Tips for Incorporating MPH Core Competencies Into a Resume

Resumes offer an opportunity for MPH graduates to showcase their public health core competencies to future employers and colleagues. The American Public Health Association Career Learning Center shares the following resume-writing tips for public health professionals:

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- TIP 1**     **Align what you have to offer with the specific skills the employer needs.** In other words, only list relevant experience.
  
  - TIP 2**     **Emphasize the contributions you made,** not just the responsibilities you held.
  
  - TIP 3**     **Summarize the breadth of your experience across the MPH core competencies at the top of the resume.** Be sure to also include the reasons why you are the best person to solve their problems.
  
  - TIP 4**     **Share your career experiences after the summary.** Lead with active verbs and include quantifiable evidence. For example, instead of “responsible for directing...,” try “directed.” Instead of “increased revenue,” write “increased revenue by 25%.”
  
  - TIP 5**     **Include education and professional organizations at the end of the resume.**
  
  - TIP 6**     **Weave in keywords pulled from the job description,** throughout your resume.
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